

City Manager Report to City Council

February 24, 2026

WELCOME

This document is intended as an overall look at City of Gatesville operations from the City Manager’s perspective. It is intended to concisely summarize the operations of each department within the city government and provide updates on current and future projects being undertaken by your city government. Its intended audience includes the City Council as well as all community members and stakeholders in Gatesville.

Please call me at 254.220.4628, or email me at bhunt@gatesvilletx.com, if you have any questions about any of the information provided herein. Thank you,

Bradford Hunt
City Manager



Table of Contents

- City Manager Update
 - City-Wide Staffing Report
 - Current Projects
 - Development
- Department Updates
 - Public Works
 - Police Department
 - Fire Department
 - Parks and Recreation
 - Administration
 - City Secretary, Permits & Code Compliance
- C.I.P. & Major Project Updates
- Upcoming Community Events
- Follow-Ups



City Manager Update:

City-Wide Staffing Report

Open Positions, total: 4 FTE, 0 PT, 25 Seasonal

- PD
 - 3 Officer (FTE)
- Parks
 - 1 Parks Maintenance (FTE)
 - 25 Lifeguards (Seasonal)

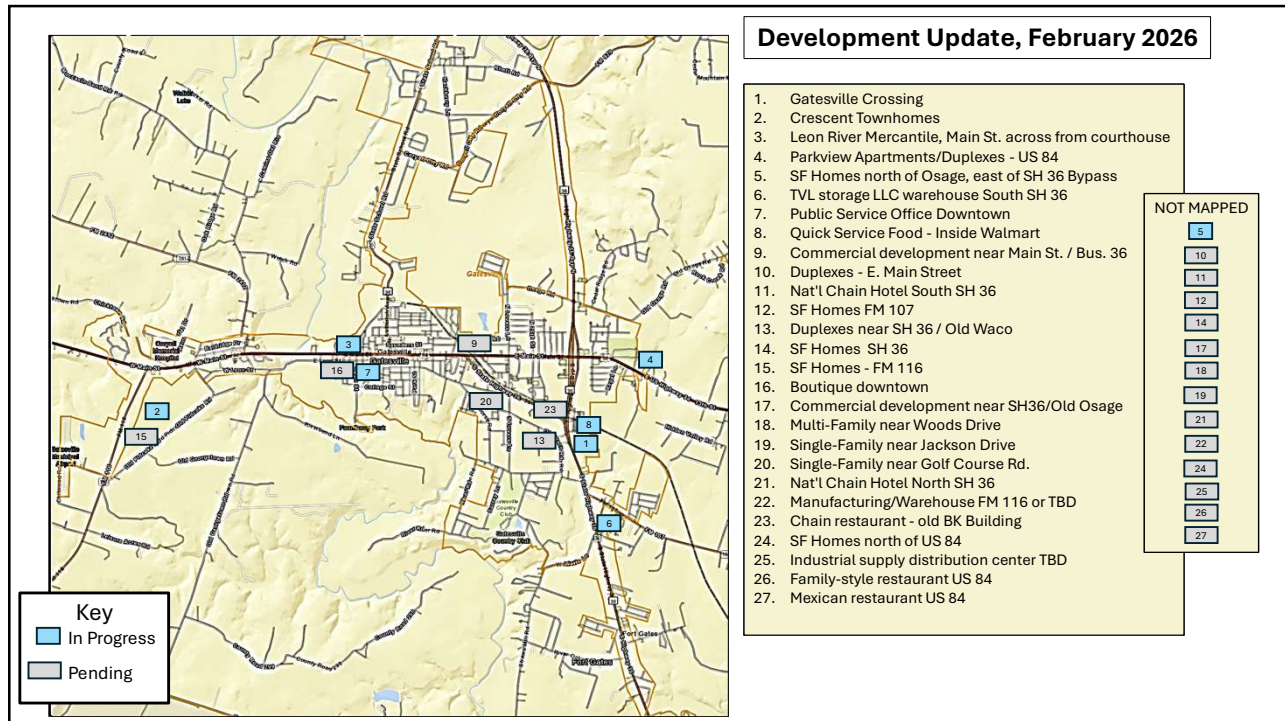
3

City Manager Update:

Current Projects

- Downtown Historic District – public meetings, grant application for revitalization, signage
- Airport Master Plan, land acquisition on south side
- PD building – funding application update
- Comprehensive Plan update – complete & will be published online soon
- FEMA final project planning in progress
- Water Rate – fee waiver period in effect through Feb.28, 2026
- Development inquiries / meetings / agreements
- Classification Study
- July 4, 2026 (America's 250th) planning
- Employee Handbook – full re-write is complete, implementation in progress
- Water & Wastewater Master Plans
- Budget pre-planning

4



5

Department Update: Public Works Overview

PW Director: Chad Newman
 Water Dist.: Taylor Donaldson
 Streets: Gary Proctor
 Water Production: Zeb Veazey
 Wastewater: Bobby Buster
 Fleet: Derek Lawrence

- **Projects**
 - Stillhouse WWTP Expansion
 - Hughes Unit Elevated Storage Sandblast and Recoat (see next slide)
 - HWY 36 Sewer main Rehab 10" to 12"
 - FNI mini-CIP planning
 - FEMA Projects
- **Current Activity**
 - Stillhouse Expansion
 - FEMA Projects
 - Gatesville Crossing Housing water main installation
 - Gatesville Crossing Housing sewer main installation
 - Storm Water Drainage
- **3-Month Look-Ahead**
 - Water Service Replacements
 - Stillhouse Effluent FEMA project
 - Drainage Cleaning
 - Water Use Survey due March 1st
- **Long-Term**
 - Water & Wastewater Master Plans

6



Hughes Elevated Storage Tank

7

Department Update: Public Works

PW Director: Chad Newman
 Water Dist.: Taylor Donaldson
 Streets: Gary Proctor
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 Wastewater: Bobby Buster
 Fleet: Derek Lawrence

- **Streets**
 - Open Hole Repairs- 4
 - Ditch Maintenance- 101 Old Pidcoke road
 - Street Sweeper- 20 miles
 - Replacing faded street signs.
 - Brush removal – 101 Old Pidcoke road
 - Mowed 6 city lots
 - Took down the Christmas lights, tunnel and signs at the ballpark and put them into storage.
 - Cleared ice from streets and parking lots around town.
- **Water Distribution / Sewer Collections**
 - Assisted Street Department with cleaning ice from roads and parking lots around town during the freeze.
 - Assisted Wastewater department on a force main leak at 107 & Hwy 36 intersection.
 - Assisted Wastewater department on a collapsed sewer main on memorial drive.
 - 10 water service leaks
 - 4 Water main leaks

8

Department Update: Public Works

PW Director: Chad Newman
 Water Dist.: Taylor Donaldson
 Streets: Gary Proctor
 Water Production: Zeb Veazey
 Wastewater: Bobby Buster
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- **Water Production**
 - Raw water pumped and treated : 137.247 MG
 - Average pumped & treated per day: 4.427 MG
 - TCEQ inspectors conducted a routine wasted water treatment inspection of the release water system at the treatment plant and no violation were found.
 - Lagoon #3 has been taken offline and drained to dry for a few weeks.
 - Clarifier # 3 was taken offline and drained, cleaned, disinfected and returned to service.
 - Clarifier #2 will be taken offline this month for drying and cleaning.
- **Wastewater Collections & Treatment**
 - Collections
 - 29 Sewer stop ups & 3 Force main leaks
 - Replace 22 feet of Sewer main at Memorial drive & Main street.
 - Replaced two service lines to the main
 - Inspected 45 manholes & cleaned EST 10,000 feet of sewer line
 - Leon WWTP
 - Cleaned the cl2 vault and repaired a water leak on the drum screen.
 - Stillhouse WWTP
 - Expansion was on track for Phase 1 completion February 2026, now behind schedule to est. timeframe of May 2026
 - Hauled 20 loads (200 cu. yards) of bio solids and land applied.

9

Department Update: Police Department

Chief: Jeffrey Clark
 Captain: Keith Mueller
 Patrol LT: Sid Post
 Dispatch Superv.: Jessica Stiles

Administrative Bureau					
Personnel Summary	Budgeted	*Actual	Lmt/FMLA		
Sworn Law Enforcement	19	17			
Non-Sworn	12	12			
Total	31	29			
Property & Evidence	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Items Disposed	38	65	38	65	-41.5%
Items Received	12	16	16	16	-25.0%
Total # of Items	2022	1950	2022	1950	+3.0%
Records Unit	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Open Records Requests	103	117	103	117	-11.9%
False Alarm Program		January 2026	January 2025		
Total number of alarms		23	14		
Total number of FALSE alarms		15	8		
Community Events Attended	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Community Events	1	0	1	0	+100%

10

Department
Update:
Police
Department

Chief: Jeffrey Clark
Captain: Keith Mueller
Patrol LT: Sid Post
Dispatch Superv.: Jessica Stiles

Patrol Bureau					
Use of Force Report	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Total # of Use of Force Incidents	0	0	0	0	0%
Computer Aided Dispatch	January 2026	January 2025	2026 YTD	2025 YTD	YTD % Changed
Calls for Service	520	434	520	434	+19.8%
Self-initiated Activity	905	1543	905	1543	-41.3%
Total Events	1425	1977	1425	1977	-27.9%
Activities	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Total Arrests (# of Offenders)	17	22	17	22	-22.7%
Misdemeanor	14	20	14	20	-30.0%
Felony	4	4	4	4	0%
Class C	2	7	2	7	-71.4%
Federal	0	0	0	0	0%
Total Offense Charges	20	31	20	31	-35.5%
Department Traffic Enforcement	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Citation (Tickets)	89	102	89	102	-12.7%
Citation Charges	108	332	108	332	-67.5%
Citation Warnings	201	175	201	175	+14.9%
Traffic Stops (CAD data)	276	241	276	241	+14.5%
DWI Arrests	2	1	2	1	+50.0%
Accidents Reported by Officers (CRIS)	7	10	7	10	-30.0%
Accident Exchange Information	9	8	9	8	+12.5%
Fatality Accident	0	0	0	0	0%

11

Department
Update:
Police
Department

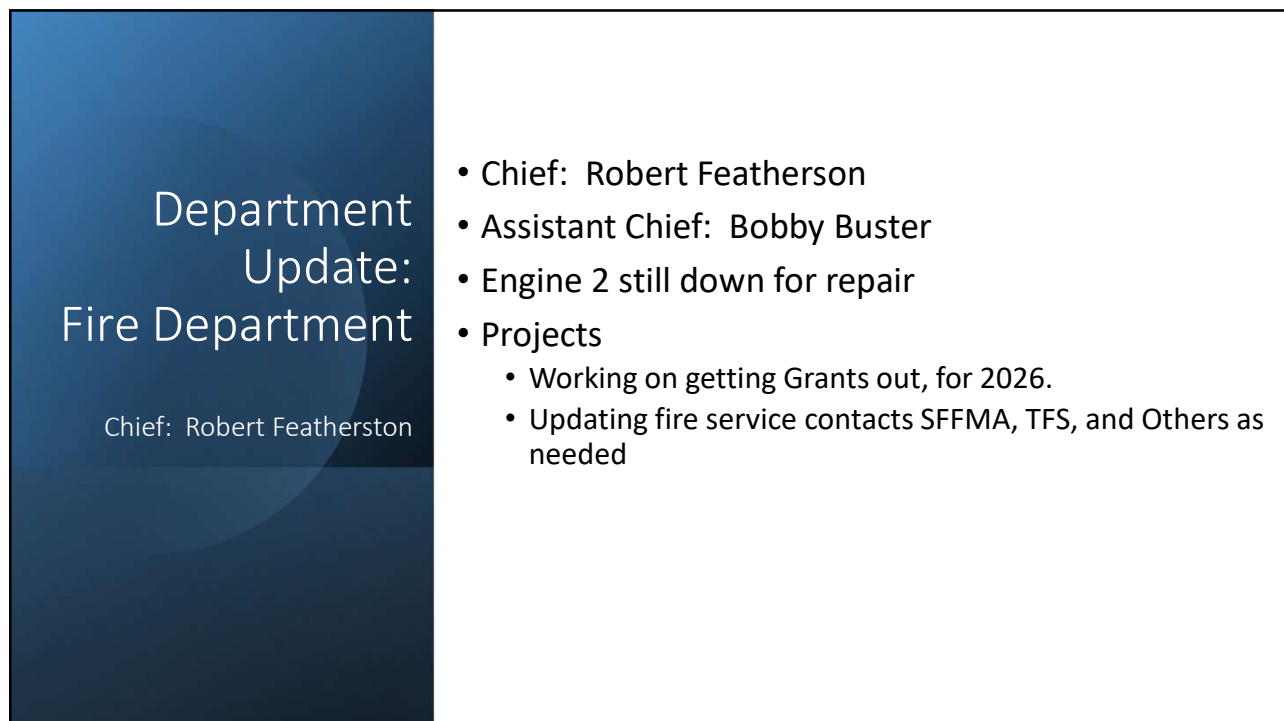
Chief: Jeffrey Clark
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Animal Services					
Administrative Activities	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Calls for Service	24	62	24	62	-61.3%
Warnings	1	2	1	2	-50.0%
Citations	6	2	6	2	+200%
Criminal Investigations	1	0	1	0	+100%
Dogs	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Field Intake	11	17	11	17	-35.3%
Total Dogs Received	11	17	11	17	-35.3%
Reclaimed	5	8	5	8	-37.5%
Adopted	8	9	8	9	-11.1%
Transferred Out	2	0	2	0	+200%
Total Live Outcomes	15	16	15	16	-6.25%
Euthanized	0	1	0	1	-100%
Died in Shelter	0	0	0	0	0%
Cats	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Field Intake	8	14	8	14	-42.9%
Total Cats Received	8	21	8	21	-69.9%
Reclaimed	0	0	0	0	0%
Adopted	2	8	2	8	-75.0%
TNR	8	7	8	7	+14.3%
Transferred Out	0	2	0	2	-200%
Total Live Outcomes	10	21	10	21	-52.4%
Euthanized	0	0	0	0	0%
Died in Shelter	0	0	0	0	0%
Other (Wildlife/Livestock)	January 2026	January 2025	2026 YTD	2025 YTD	YTD %
Intake	0	0	0	0	0%
Released to Owner (Livestock)	0	0	0	0	0%
Released (Wildlife)	0	1	0	1	-100%
Euthanized	0	1	0	1	-100%

12



13



14

Department Update: Parks & Recreation

Director: Seth Phillips

Superintendent (NFHRC/Aquatics):
Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Ongoing Projects:

- FEMA Damaged Park Sites (Faunt Le Roy, Raby, Brown)
- Fitness Center Repairs
- Parks Master Plan
- TPWD Grant (awarded January 22nd)

Upcoming Events:

- KGB Spring Clean (Meet at the Library- 8:30am-12pm on March 21)
- Day of the Child (Freedom Park- 10am-2pm on May 2)
- Centex Sustainability Partnership Watershed Cleanup (Brown Park- May 16)

Athletics:

- Youth Soccer Registration- 393 (season starts February 19)
- Youth Baseball/Softball Registration- January 12 - February 20 (season starts April 13)
- Spring 2026 Tournaments (February 7-8, February 21-22, March 7-8, March 14-15, March 21-22, March 28-29, April 11-12, April 18-19, April 25-26, May 9-10, May 16-17, June 6-7)
- Applications have been submitted for the Texas Teen-Age District and State Tournaments

15

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Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Fitness Center:

- Projects:
 - Received Year 4 Weight Equipment on January 28
 - Racquetball Courts Resurfaced on January 31
 - Pool Room Closure for Insulation Removal and Installation
- Membership:
 - 923 Memberships
 - 3,902 Member visits
 - 247 Day Passes Sold
- Group Exercise:
 - 81 Group Exercise Classes
 - 649 Class Participants
- Sales (Total \$21,400/59)
 - Memberships, Passes, Etc.- \$18,043.00
 - Retail- \$1,294.09
 - Insurance Reimbursement- \$2,063.50

North Ft. Hood Recreation Center:

- Total Visits- January 1-31 (3,081)
- January Events
 - Trivia Nights (8, 15, 22), Karaoke Nights (2, 9, 16, 23, 30), Ping Pong & Pool (10, 17)
 - January 21- Grand Opening Photo Op with Col. McClellan and NFH Leaders)

16

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Marte Bailey

Fitness Center Director: Patrice
Gilbert

Maintenance Supervisor: Levi Cole

Aquatics:

- Lifeguard Job Applications- January 1 - April 25
- Polar Plunge- February 2
- Splash Pad Opens- May 1
- City Pool Opens- May 23
 - swim lessons/private party bookings open May 1

Maintenance:

- Mowing of City parks and facilities
- Faunt Le Roy Park – awaiting FEMA fund approval to repair culvert, reopen lower portion to allow vehicle access to parking lot

Upcoming Events:

- Christmas At The Ballpark (December 1-30)
- December 13 (Breakfast with Santa- 5:30pm) (Live Music- Anna Grace 6pm-8pm)
- December 20 (Storytime With Santa- 5:30pm) (Live Music- Brennan Mata 6pm-8pm)
- Toy Drive Tournaments (December 6-7 & December 14)

17

Department Update: Administration

Deputy City Manager / CFO:
Mike Halsema

HR Director: Lori McLaughlin

Library Director: Shea Harp

Finance

- FY 26 budget preparations
- Improved internet services for most City buildings
- Audit preparation

Airport

- RAMP grant – new grant submission in progress
- Master Plan – 100% grant in progress

Court, Water, Cemeteries

- Processing utility billing payments with waived fees through Feb. 28

Human Resources

- Comp & classification study – finalizing position titles
- Working on training & rollout of new handbook

Library

- Tocker grant – next furniture shipment in 4-6 weeks
- Homebound program – 25+ participants

18

Development Services & CSO Planning, Building, Code Enforcement

City Secretary
Holly Owens
Building Official
Miguel Gamez
Building Maintenance
Ronald Hornung
Permit Technician
Nicole Clark
Code Enforcement
Anna True
Lee Walters

January 2026

Permits & Inspections: Permits - \$13,069,022.44 (value)

Permits (Review/Issued) (48 permits issued) \$45,496.24
Parkview Civil (FNI) completed and Structural (BV) completed
 Gatesville Crossing 26 units
 TVL Storage LLC
 Crescent Townhomes 44 units
 2 Commercial Remodels
 4 Residential Remodels
 Miscellaneous

Inspections (123 inspections performed)
New SF Homes/Townhomes/Multi-Family
 •Crescent Townhomes – 44 units (5 buildings)
 •Gatesville Crossing – 26 units (2 buildings)
 Residential Remodels
New Commercial
 •TVL Storage LLC
Commercial Remodels
 •Vision Concepts
 •601 E Main St. (Façade remodel only)
 •605 E Main St., Ste A (Leon River Mercantile)
 •605 E Main St., Ste B (Tenant Finish Out)
 •1409 E Main St. (Tenant Finish Out)
 •2550 E Main St. (Brazos Braces)
 •2524 E Main St. (demolition)
 Miscellaneous

Certificate of Occupancies
 •Huntington Bank (previously Cadence)
 •Alvarez Tune & Lube, Inc (previously Valvoline)
 •Dunkin Donuts (Inside Walmart)

The hiring of Ronald, Building Maintenance has allowed Miguel to be more flexible with contractors and perform numerous inspections while Ronald tends to city buildings and the airport. This has had a huge positive impact for our department.

19

Development Services & CSO Planning, Building, Code Enforcement

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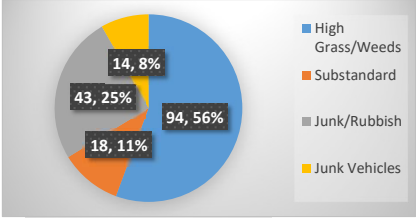
January 2026

Planning/Building Standards Commission

Zoning/Development Ordinance(s): 209 River Rd Zoned Res SF
Plat(s) Processed:
Annexation Application(s):
BSC: January 5th
 1.Substandard @ 411 S 7th St.
PZC: January 5th
 1. Bridge St. variance request
 2. 209 River Rd zoning designation
 3. Draft Zoning Ordinance Articles I-VI
 *All minor plats listed were reviewed and processed in-house.

Code Enforcement

169 Case(s) opened
 96 Case(s) closed (56.8% compliance)
 3 Lien(s) paid \$1,823.54
 Abatement lien(s) filed
 9 Citation(s) issued
 2 dismissed for compliance
 Court: February 26th



Category	Count	Percentage
High Grass/Weeds	94	56%
Substandard	43	25%
Junk/Rubbish	18	11%
Junk Vehicles	14	8%

Licenses \$1,463.00

1 Livestock	15 Alarm	2 Zoning Verification Letters
Solicitor	TABC	11 Other
Food Truck	22 Pet Tags	
Microchips	Kennel	
Gamerrooms	Coin-operated Machines	

Open Records Requests

20

CAPITAL PROJECTS FY 25-26			
Project Description	FY26	Funding Source	Feb-26 UPDATE
Faunt Leroy Park Flooding DR4781 FEMA grant	177,335	MATCH AMOUNT SHOWN TOTAL IS 709,339	In Progress
POLICE INTERCEPTOR ADDITION	87,000	General Capital Improvement Fund	Ordered
FIRE ENGINE REPLACEMENT *	550,000	PLACE HOLDER WON'T LIKELY BE SPENT IN FY 26	Placeholder
SCBA WASHER	28,000	Grant 75% & General Capital Improvement Fund 25%	TBD
FLEET SERVICES MECHANIC VEHICLE REPLACEMENT	80,000		Complete
CODE ENFORCEMENT VEHICLE ADDITION	25,000		Complete
FITNESS CENTER DEHUMIDIFIER REPLACEMENT	175,000		Pending work
FITNESS CENTER ROOF REPLACEMENT	88,000		Pending work
FITNESS CENTER WEIGHT EQUIPMENT REPLACEMENT YEAR 4	25,588	General Capital Improvement Fund	Complete
Total General Capital Fund Projects	1,235,923		
STREET DEPARTMENT TRAILER Arrowboard	7,500	General Fund Operating Cash	Complete
PARKS Power Rake	11,000	General Fund Operating Cash	Complete
FITNESS CENTER INSULATION	11,644	General Fund Operating Cash	Complete
FIRE STATION DRIVEWAY REPLACEMENT (multi year)	18,000	General Fund Operating Cash	TBD
Total General Fund Operating	48,144		
STILLHOUSE WASTEWATER TREATMENT PLANT REHAB	8,000,000	existing TWDB bond funds	Est. completion Feb. '26
WATER PRODUCTION ELECTRIC SYSTEM REHAB - TWDB GRANT	-	\$66.3M funding denied by TWDB - investigating new options	Beginning RFP process
WATER PRODUCTION FILTER MEDIA REPLACEMENT	1,018,660		Beginning RFP process
HUGHES ELEVATED STORAGE TANK	204,000	80/20 Grant funding (grant was \$778K, but now using current funding to gain TCEQ compliance)	Complete
EASTERN 10" WATER TRUNKLINE PHASE 2	850,703	Current utility funding	Moved to 2028
HWY36 GRAVITY MAIN REPLACEMENT - EPA GRANT	582,500	Potential FEMA DR4781 75/25	RFP approved, scheduling work
PICKUP TRUCK REPLACEMENT	20,000	TBD WSC and Bond funding (was \$45K but now rehabbing old truck)	Complete
VAC TRUCK STORAGE BUILDING	80,000	5 year financing in operating budget	Quotes under consideration
LEON WEST TRUNK REPLACEMENT PHASE 1	2,616,243	Current utility revenues	Moved to 2030+
LEON PLANT SLUDGE THINNER	871,500	was \$80k but now combined with others in 5-year CIP	Pending RFP process
LEON PLANT BAR SCREEN REPLACEMENT	30,000	Was \$25K but Changed to Lakewood Electrical for \$30K	Pending RFP process
BROWN PARK SEWER LINE RELOCATE	544,800	FEMA 75/25	In progress w/FEMA
LEON SEWER LINE REPLACEMENT	559,200	GRANT CAPPED AT \$466K	Planning process
MANHOLE REHABILITATION	100,000	Current Utility Revenues	Planning process
Total Water and Sewer Projects	15,477,606		

C.I.P. Updates

21

Summary of Major Projects, Feb. 2026 Update			
Goal / Project	Status as of Dec. 2025	Status as of Feb. 2026	Notes
1 Conduct a Comp & Class Study for all funded positions	Near completion	Near completion	contracted firm will provide final report in next few weeks
2 Ensure we meet the guidelines for FEMA grant and begin work on recovery / mitigation from 2024 flood.	Near completion	Near completion	final projects pending funding approval include: All projects except FLR are obligated or pending obligation; project engineering RFQs being published in Feb.
3 Old Leon River Bridge assessment	Pending	Pending	\$100K to assess by FNI - KPA also assessing & recommends TXDOT involvement
4 New PD building	In progress	In progress	Debt / grant consideration is due to clear USDA underwriting in next few weeks
5 Re-write Zoning Ordinance	In progress	In progress	Chapters 1-6 reviewed by Council; 7 & 8 in editing process
6 Auditorium assessment & follow-up	Complete	In progress	Mold abatement pending
7 Fitness Center renovations of HVAC, insulation, roof	Near completion	Near completion	Insulation complete; HVAC in progress; roofing to follow
8 City Hall renovations	In progress	In progress	Conference room expanded, windows repaired, fixtures in progress, more pending
9 Brown Park sewer line relocate	Pending	In progress	Final FEMA obligation in process; project engineering RFQs in Feb.
10 Shady Lane bridge	Pending	In progress	Judge Miller provided first update since mid 2025 - project obligation possible in Feb.
11 Stillhouse WWTP Phase 1	Near completion	Near completion	project is behind schedule from Nov. 2025 completion, now est. completion May 2026
12 Water Production Electric System Rehab	In Progress	In Progress	RFPs for major projects will be issued in next few months
13 Water Production Filter Media Replacement	In Progress	In Progress	RFP will be issued in next few months
14 Hwy 36 gravity main replacement - EPA grant	In Progress	In Progress	RFP approved, contractor identified, work to begin soon
15 Amend CCNs	In progress	In progress	application submittal to PUC in next few weeks
16 Downtown Historic District Designation	In progress	Complete	public information meeting end of Feb.; wayfinding signs in progress
17 USA 250 Planning	In progress	In progress	funding approved, event committees moving forward with planning
18 Airport Master Plan	n/a	In progress	TXDOT assisting with project planning and 100% funding

22

Upcoming Events

WATCH OUR FACEBOOK PAGE FOR UPCOMING EVENTS, DEPARTMENT NEWS, AND MORE!

Date	Time	Event	Location
Mar. 21	8-11 am	KGB Community Clean Up	Meet @ Library
April 3		Good Friday HOLIDAY	
May 2	TBD	Day of the Child	Freedom Park
May 16	7:30-11am	Crime Stoppers Donut Dash	Raby Park
May 25		Memorial Day Holiday	
Jun. 6	all day	Chamber of Commerce Shivarree	downtown

4TH OF JULY EVENTS

Thursday 2	North Fort Hood VS The World
Friday 3	USA 250 Pickleball Tournament
Friday 3	Inaugural Gatesville Picklefest
Saturday 4	Annual Military Appreciation Luncheon
Saturday 4	The American Heroes Rodeo
Saturday 4	Kids Toy Parade
Saturday 4	Gatesville's USA 250 4 th of July Parade
Saturday 4	Gatesville's USA 2026 Pre-Fireworks Festival
Saturday 4	Annual 4 th of July Fireworks Show

Contact us to have your event listed on our calendar!

23

Follow-Ups

- Is there anything else that Council would like to see added to next month's report?
- Are there any agenda items that Council would like see in the near future?

24